

BLOSSOM YEARS CHISLEHURST NURSERY PRE-SCHOOL & FOREST SCHOOL

GUIDE TO FEES AND FUNDING

We are open for 51 weeks of the year, closing for one week over the Christmas and New Year period.

Fees are due each month according to the number of sessions in that month. This means your bill will change month to month because the number of days in each month differs. You will receive an email mid-month with your following month's invoice, of which payment will be due by the 1st of that month.

POINTS TO NOTE

ANNUAL FEE RISE

Our annual fee rises commence at the start of each financial year, in April. Parents are advised of the details at least 6 weeks in advance.

REGISTRATION FEE

A £140.00 registration fee is to be paid by the parent/guardian to the nursery on submission of the completed registration form and that fee shall not be returnable if such acceptance is later withdrawn by the parent/guardian. The registration fee will be returned if the nursery cannot offer the place on the schedule and date required.

MINIMUM ATTENDANCE

Minimum attendance required is 2 days per week (a minimum of 4 x Mornings or 4 x Afternoons or a combination can be requested but such places are subject to our availability and discretion)

If you are provided with a Free Only offer option you are not required to pay the registration fee and you are not required to attend the minimum 20 hours per week.

EXTRA AD HOC SESSIONS

Extra ad hoc sessions are subject to availability, charged at the published rates and must be paid for by the date of occurrence.

PAYMENT OF FEES

We require payment by the 1st of each month or next banking day by Bacs transfer.

The nursery reserves the right to charge for costs and expenses incurred in recovering late payments with a £37.00 administration charge not exceeding one charge per month for the duration of the overdue amount, and to charge interest on overdue amounts at the rate of 7.5% per month of the balance due calculated daily.

SIBLING DISCOUNT

Sibling Discount - 5% discount will be applied to the older sibling's account. This applies to the confirmed weekly booked sessions only and not any additional ad hoc sessions or any other fees.

LATE COLLECTION

Blossom Years supports working families and understands the difficulties of balancing work and family commitments. We prefer not charge parents for occasional late collection of children for up to 10 minutes after the agreed collection time, however, late collection does cause significant disruption, especially to the staff that have to wait until you arrive. Therefore, at the manager's discretion repeated late collection will be charged at £15 per 10 minutes or part thereof.



FUNDING

Don't forget to apply for your funding: you can start receiving funding in the next school term following your child turning 9 months, 2 years and 3 years old. (You do not receive it in the term that encompasses the birthday.

If you become eligible for Funded Early Education hours during your time with us, then please advise us ASAP of your 11-digit eligibility code that you receive from HMRC along with your National Insurance Number. We will apply the necessary checks and update your account accordingly.

It is important to become familiar with the application and claims process because there are rules and deadlines that are your responsibility and out of our control.

- If at any time your circumstances change so that you don't qualify for the funding, or you miss any of the HMRC eligibility deadlines or your personal revalidation deadlines, the full day rate will apply.
- It's parents' responsibility to ensure that their account with HMRC is always valid (your account expires every 3 months). If an account expires, we will no longer be able to claim the funded hours (or extended hours for 3+yo) and full fees will apply.
- To reconfirm your eligibility, go to <https://www.gov.uk/sign-in-childcare-account>, enter your User ID and password. Your code will remain the same, you will not need to advise us when you have revalidated your code, you only need to advise us further if you are no longer eligible for funded hours.
- It is not the responsibility of childcare providers or local authorities to prompt/remind parents to renew their account. We suggest that you make a note of your expiry date that HMRC provide you to ensure that you revalidate your account every 3 months and not rely on an email from HMRC. In case of any problems, the HMRC helpline number is 0300 123 4097.
- Given the detailed process between your HMRC account and LBB, we will let you know if any discrepancies occur holding up your funding claim at any time, and we will contact you to assist where possible in resolving any matters. This may affect your funding status.

ATTENDANCE PATTERNS / NOTICE PERIODS

If at any time you wish to change/increase sessions, please advise us at your earliest convenience as places are always subject to availability upon request. We operate an ongoing waiting list at all times which is reviewed on a regular basis.

If you need to reduce sessions or if you wish to leave Blossom Years, 6 weeks' notice must be in writing and either emailed to admin@blossomyears.co.uk or handed directly to the nursery manager, otherwise payment of full fees in lieu of notice will be chargeable to you.

Dates of our Christmas/New Year closure period will be detailed on your welcome email and monthly invoice emails. There will be no fees applied for this period, however the nursery is closed all other bank holidays, but fees are applicable.

PRIVACY POLICY

To request a copy of our privacy policy please email admin@blossomyears.co.uk.



FEES

1. WEEKLY NON-FUNDED FEES:

| Days Per Week | 3 pw | 4 pw | 5 pw (5% Discount until funding applies) |
|-----------------------------------|--------|--------|--|
| Non funded 6 months to 2 years | 330.00 | 440.00 | 522.50 |
| Non funded 2 to 3 years | 312.00 | 416.00 | 494.00 |
| Non funded 3 years + | 294.00 | 392.00 | 465.50 |

2. WEEKLY FUNDED FEES

| Days Per Week | 3 pw | 4 pw | 5 pw |
|--|-------------------------|-------------------------|-------------------------|
| 9 months to 2 years / 570 hours per year | 190.17 | 300.17 | 410.17 |
| 9 months to 2 years / 1140 hours per year | From 25th Aug 50.33 | From 25th Aug 160.33 | From 25th Aug 270.33 |
| 2 to 3 years / 570 hours per year | 210.11 | 314.11 | 418.11 |
| 2 to 3 years / 1140 hours per year | From 25th Aug 108.22 | From 25th Aug 212.22 | From 25th Aug 316.22 |
| 3 years + / 570 hours per year | 224.70 | 322.70 | 420.70 |
| 3 years + / 1140 hours per year | 155.39 | 253.39 | 351.39 |

A non-refundable registration fee is required with the return of this registration form to secure your child's place.

Registration fee: £140.00

BACS Payment to: Blossom Years Ltd
Account No: 83848590
Sort Code: 20-12-26
Reference: Child's full name



ADMISSION POLICY

BLOSSOM YEARS CHISLEHURST DAY NURSERY

Ofsted number: EY492248

Version: September 2025

We operate an inclusion and equality policy and ensure that all children have access to childcare places and services irrespective of their gender, race, disability, religion, belief, or sexual orientation of parents.

Our Funded Offer is below and will explain arrangements for the delivery and funding for the following entitlements:

- Under 2-Year-Old Working Entitlement (U2YOW)
* :1140 hours per academic year for working parents of children 9months old+.
- 2-Year-Old Working Entitlement (2YOW) *: 1140 hours per academic year for working parents of two-year-olds.
- Together for 2's Entitlement (TF2YO) *: 570 hours per academic year for families of two-year-olds receiving additional forms of support.
[Check www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds-claim-benefits](http://www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds-claim-benefits)
- 3 - & 4-Year-Old Universal Entitlement (3&4YO15): 570 hours per academic year for parents of all 3- & 4-year-olds.
- 3- & 4-Year-Old Working Entitlement (3&4YO30) *: 570 additional hours per academic year entitlement for working parents of 3- & 4-year-olds.
* *Eligibility criteria apply*

The maximum number of funded hours your child can receive are:

- 1140 hours per academic year for working families of under 2-year-olds and 2-year-olds (U2YOW & 2YOW). This is 30 hours for 38 weeks of the year if taken over term time or 1140 hours divided by the number of weeks if stretched from 39-52 weeks. i.e. 10.96 hours for 52 weeks.
- 570 hours per academic year for 2-year-olds from families receiving additional forms of support (TF2YO). This is 15 hours for 38 weeks of the year if taken over term time or 570 hours divided by the number of weeks if stretched from 39-52 weeks.

- 570 hours per academic year for all 3- & 4-year-olds, (3&4YO15). This is 15 hours for 38 weeks of the year if taken over term time or 570 divided by the number of weeks if stretched from 39-52 weeks.
- 570 additional hours per academic year for working families of 3- & 4-year-olds, (3&4YO30). This is an additional 15 hours for 38 weeks of the year if taken over term time or 570 divided by the number of weeks if stretched from 39-52 weeks.

Additional charges:

Government funding is intended to deliver up to 30 hours of free, high quality, flexible early education and care each week to children under 5 years old. Funded hours must be accessible **free of charge** to parents/carers; that is, there must not be any mandatory charges for parents/carers in relation to the funded hours.

Government funding is not intended to cover the costs of meals, consumables, additional hours or additional services. Early Years Providers can charge for consumables, meals and snacks, extra activities and additional hours provided they are not mandatory charges or a condition of accessing a place.

Emergency Charges:

An emergency charge can be applied by the Early Years Provider for parents/carers who opt in to pay additional charges, but do not supply the required item/food. These are also listed below if applicable.

All funded sessions: are in line with the Government's Statutory Guidance and Local Authority requirements. When you register your child for their funded place, we will discuss your needs and as far as possible with availability and staffing arrangements we will accommodate your wishes.

Notice Periods:

You are not obliged to give us notice for the funded hours however, we respectfully ask that you give as much notice as possible whilst also paying due regard to our notice period for non-funded hours.

Absences:

Your child may lose their funded entitlement if they have **three weeks** of absence in any one term. This refers to holiday or illness.



Deposits can be charged for funded hours to secure the place but this must be refunded in a reasonable time scale.

| Deposit Amount | Refunded |
|----------------|----------|
| N/A | N/A |

Our deposit applies to the following funding streams (tick as appropriate):

| Under 2-Year-Old Working Families | 2-Year-Old Working Families | Together for 2's Funding | 3- & 4-Year-Old Universal Funding | 3- & 4-Year-Old Working Families |
|-----------------------------------|-----------------------------|--------------------------|-----------------------------------|----------------------------------|
| N/A | N/A | N/A | N/A | N/A |

Our funded offers are:

| | OFFER A: MONDAY TO FRIDAY – 51 weeks of the year | OFFER B: N/A |
|--|---|---|
| Under 2-Year-Old Working Families (30) | Any 3 days – 10:33am to 6:00pm (7.44 hrs / 7 hrs 27 mins x 3 = 22.32 hrs / 22 hrs 20 mins) | N/A |
| 2-Year-Old Working Families (30) | Any 3 days – 10:33am to 6:00pm (7.44 hrs / 7 hrs 27 mins x 3 = 22.32 hrs / 22 hrs 20 mins) | N/A |
| Together for 2's Funding (15) | 1 x day of 10:33am to 6:00pm plus 1 x day of 2:17pm to 6:00pm = 11.16 hrs / 11 hrs 10 mins | Any 3 days – 2:17pm to 6:00pm (= 11.16 hrs / 11 hrs 10 mins) |
| 3- & 4-Year-Old Universal Funding (15) | 1 x day of 10:33am to 6:00pm plus 1 x day of 2:17pm to 6:00pm = 11.16 hrs / 11 hrs 10 mins | Any 3 days – 2:17pm to 6:00pm = 11.16 hrs / 11 hrs 10 mins) |
| 3- & 4-Year-Old Working Families (30) | Any 3 days – 10:33am to 6:00pm (7.44 hrs / 7 hrs 27 mins x 3 = 22.32 hrs / 22 hrs 20 mins) | N/A |

Our optional additional charges are:

| | FOOD | NON-FOOD | ACTIVITIES | PRIVATE HOURS | EMERGENCY ITEMS |
|-----------------------------------|------|----------|------------|----------------------|-----------------|
| Under 2-Year-Old Working Families | N/A | N/A | N/A | £5.48 | N/A |
| 2-Year-Old Working Families | N/A | N/A | N/A | £11.79 | N/A |
| Together for 2's Funding | N/A | N/A | N/A | A) £10.56; B) £10.22 | N/A |
| 3- & 4-Year-Old Universal Funding | N/A | N/A | N/A | A) £12.88; B) £11.05 | N/A |
| 3- & 4-Year-Old Working Families | N/A | N/A | N/A | £16.93 | N/A |

Our optional additional charges include:

| FOOD | NON-FOOD | ACTIVITIES | EMERGENCY ITEMS |
|------|----------|------------|-----------------|
| N/A | N/A | N/A | N/A |

